



Sean Rogan
Executive Director

**HOUSING AUTHORITY
of the County of Los Angeles**

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Commissioners

ADOPTED

BOARD OF COMMISSIONERS
HOUSING AUTHORITY

August 09, 2011

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The Honorable Board of Commissioners
Housing Authority of the
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

SACHI A. HAMAI
EXECUTIVE OFFICER

Dear Commissioners:

**AMEND CONTRACT WITH HD SUPPLY FACILITIES MAINTENANCE FOR BUILDING
MATERIALS AND SUPPLIES AT HOUSING DEVELOPMENTS COUNTYWIDE
(ALL DISTRICTS) (3 VOTE)**

SUBJECT

This letter requests approval to amend an existing contract with HD Supply Facilities Maintenance to increase the contract amount from \$95,000 to \$295,000 to provide needed building materials and supplies to the Housing Authority.

IT IS RECOMMENDED THAT YOUR BOARD:

1. Approve and authorize the Executive Director or his designee to amend and, if necessary, terminate the contract with HD Supply Facilities Maintenance, to increase the contract amount from \$95,000 to \$295,000, to provide needed building material and supplies for the Housing Authority through November 30, 2011, to be effective following approval as to form by the County Counsel and execution by all parties.
2. Find that approving the amendment to the contract for needed building materials and supplies is exempt from the provisions of the California Environmental Quality Act (CEQA) because the activities will not have the potential for causing a significant effect on the environment.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The purpose of this recommended action is to increase the current contract budget amount from \$95,000 to \$295,000, allowing HD Supply Facilities Maintenance to provide needed building materials and supplies for the Housing Authority until the current contract expires on November 30,

2011. These commodities may be needed for regular maintenance or on an emergency basis. The use of a building material and supply contractor is crucial in maintaining the safety and well being of the housing developments, residents and employees.

FISCAL IMPACT/FINANCING

There is no impact on the County general fund.

The contract will be funded with a total of \$295,000 in Housing Authority Operating Funds allocated by the U.S. Department of Housing and Urban Development (HUD) and included in the Housing Authority's Fiscal Year 2011-2012 approved budget.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

On April 20, 2011 the Housing Authority awarded a contract to HD Supply Facilities Maintenance in the amount of \$95,000 to provide needed building material and supplies at all housing developments. The Housing Authority utilized the procurement conducted for Contract No. SERIAL #05091-RFP between the County of Maricopa and HD Supply Facilities Maintenance, which is made available to public agencies nationwide through U.S. Communities, a governmental purchasing alliance. The existing contract commenced on May 1, 2011 and will expire on November 30, 2011.

The Housing Authority conducts ongoing property maintenance at its 70 housing developments to ensure that the physical conditions of the property meet health quality and safety standards, in compliance with the Public Housing Assessment System (PHAS) regulations. HUD recently scheduled Real Estate Assessment Center (REAC) inspections to be conducted between August 22 and November 4, 2011. REAC accounts for 40 percent of the Housing Authority's Public Housing Assessment System (PHAS) score. Accordingly, a contract amount increase is needed to ensure sufficient maintenance materials and supplies are available at all housing developments.

The contract is subject to the requirements of the Greater Avenues for Independence (GAIN) Program or the Greater Relief Opportunity for Work (GROW) Program implemented by the County of Los Angeles.

The contract amendment has been approved as to form by County Counsel. On July 27, 2011, the Housing Commission recommended approval of the amendment.

ENVIRONMENTAL DOCUMENTATION

Pursuant to Title 24 of the Code of Federal Regulations, Section 58.35 (b) (3), this action is Categorically Excluded from the National Environmental Policy Act because it involves maintenance activities that will not alter existing environmental conditions. The action is exempt from the provisions of CEQA pursuant to State CEQA Guidelines Section 15301 because it does not have the potential for causing a significant effect on the environment.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

The proposed contract amendment will provide needed building materials and supplies for the Housing Authority.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Sean Rogan", followed by a horizontal line.

SEAN ROGAN
Executive Director

SR:mo

Enclosures

**CONTRACT AMENDMENT NO. 1
TO
HD SUPPLY FACILITIES MAINTENANCE**

THIS AMENDMENT NO. 1 TO CONTRACT is made and entered into this ____ day of August, 2011 by and between the Housing Authority of the County of Los Angeles, hereinafter referred to as "Housing Authority" and HD Supply Facilities Maintenance, hereinafter referred to as "Contractor".

WITNESSETH THAT:

WHEREAS, the Housing Authority and the Contractor entered into an original Contract on April 20, 2011 to provide building material and supplies to the Housing Authority ("Contract") on an as-needed basis.

WHEREAS, due to unforeseen circumstances, the Housing Authority is in need of additional building materials and supplies.

WHEREAS, it now becomes necessary to amend said Contract and both parties are desirous of such amendment.

NOW, THEREFORE, in consideration of the mutual undertakings herein the parties hereto agree that said Contract be amended as follows:

1. Section 4, Compensation is amended as follows:

This Contract shall be increased by Two Hundred Thousand Dollars (\$200,000) to cover the additional, needed building materials and supplies. The new, total compensation amount under this Contract shall not exceed Two Hundred Ninety Five Thousand Dollars (\$295,000).

2. All other terms and conditions in the Contract shall remain the same and in full force and effect.

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SIGNATURES

IN WITNESS, WHEREOF, the Housing Authority and the Contractor, through their duly authorized officers, have executed this Amendment as of the date first above written.

HD SUPPLY FACILITIES MAINTENANCE

HOUSING AUTHORITY OF
THE COUNTY OF LOS ANGELES

By _____
Sean Rogan
Executive Director

By _____
David Arnold
Bid Manager

APPROVED AS TO FORM:
ANDREA SHERIDAN ORDIN
County Counsel

APPROVED AS TO PROGRAM:
ADMINISTRATIVE SERVICES DIVISION

By _____
Grace Chang
Deputy

By _____
Becky Yee
Acting Director